

Trolle Trading Limited T/A kin Vodka
Marl Business Hub
Morecambe Road
Ulverston
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Health & Safety Policy Statement – COVID 19

Under the provision of the Health & Safety at Work Act (1974), both the employer (**insert name here**) and our employees understand our obligations, so far as is reasonably practical, to fulfil the statutory duties that are required of us. Furthermore, with the ongoing Coronavirus pandemic, we recognise an additional duty of care for everyone. We will therefore aim to:

- Maintain compliance to the requirements of the Health & Safety at Work Act and associated Regulations whilst taking into account biological hazards
- Continue to provide safe and healthy working conditions to all our employees, subcontractors, clients and visitors whilst making workplace amendments as needed to protect everyone from the virus. We also ensure our suppliers have 'COVID Safe' measures in place.
- Provide sufficient resources to monitor and support the continuing effectiveness of our occupational health, safety and welfare management system which includes COVID secure measures
- Provide sufficient information, instruction, training and supervision to ensure ongoing compliance to COVID management and that all persons are aware of the dangers of COVID 19 and how to protect themselves
- Use sneeze guards for 'touch points', use signage to remind and reassure customers, provide free hand sanitiser, encourage card payments where possible. Frequent cleaning.
- That this H&S policy and associated management system is continually monitored, reviewed and communicated to ensure COVID systems remain effective and are known by everyone
- To enhance welfare arrangements to ensure good hygiene levels are maintained at all times
- Arrangements are in place for the safe use and maintenance of all plant / machinery and equipment / substances that is used by our employees
- Provide the means for continued consultation with all members of staff on any occupational health, safety and welfare related matters
- Ensure an effective reporting system is in place for reporting incidents and rectifying in a timely manner whilst operating an open door policy to allow persons to speak up
- Implement emergencies arrangements so that everyone understands what to do in the event of a major incident including potential or confirmed cases of COVID 19

Signed for and on behalf of **Trolle Trading Limited**

Date: 1-9-2022.

Name: SHARON MARSHALL.

Signature: 

Business ~~owner~~ DEVELOPMENT MANAGER.

RISK ASSESSMENT FOR EVENTS

Company Name		Trolle Trading Limited - T/A Kin Toffee Vodka				
Address		The Old Smithy, Levenside, Newby Bridge, LA12 8LZ				
Date of assessment	16/05/2022	Products to be sold				
Kin Toffee and Kin Toffee Apple Vodka in 4 sizes of bottles plus a number of su		branded merchandise - gift packs				
Event	MALLTON CHRISTMAS FESTIVAL 2022					
Hazard	Severity rating (1-5)	Probability rating (1-5)	Persons at risk	Mitigating actions	Ultimate risk	1=low 5=high
Broken glass from bottles	2	1	Public & staff	Trained staff. Minimal numbers of bottles on display. Secure packaging.	1	
Excessive alcohol intake	1	1	Public	Small quantities given as tasters, restricted to repeat 'customers'	2	
Cross contamination of products	3	0	N/A	Only one product being sold	0	
Serving someone under 18	2	1	Public	Work on a minimum 25 rule and have posters to support. Ask for ID if any reason to doubt	2	