

	<b>COMPANY NAME- The Italian Wine Shop</b>		
	<b>RISK ASSESSMENT : Alcohol Sampling</b> This assessment is regarding the alcohol sampling of our products on the stand at the BBC Gardeners World. Alcohol sale for off site consumption, small samples are available to only those with the intention of buying.		
<b>Address:</b> Flat 24, Fiador Apartments, 21 Telegraph Avenue, Greenwich London SE100TH	<b>Landline:</b>	<b>Mobile:</b> 07957196622	<b>Email:</b> angelica@theitalianwineshop.co.uk


<b>Project / Contract</b>	<b>Malton Food Lovers Festival</b>
<b>Contractor</b>	
<b>Site Address</b>	YO17 7LX.
<b>Project Start Date</b>	Saturday 25th May
<b>Expected Duration</b>	3 days
<b>Projected Completed Date</b>	Monday 27th Ma

	<b>Name</b>	<b>Title</b>	<b>Signature</b>	<b>Date</b>
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<b>Document Author</b>	Angelica Sykes	Founder/CEO		25th April 2024
<b>Authorised by</b>				
<b>Authorised by (for Client)</b>				

<b>Emergency Contact Details</b>				
<b>Contact</b>	Paul Sykes			
<b>Tel</b>	07903675167			
<b>Mobile</b>	07903675167			
<b>Assessor's Name</b>	<b>Assessor's Signature</b>		<b>Persons Affected By This Risk Assessment</b>	


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Angelica Sykes		All staff members present at the event and customers who visit our stand
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Hazard / Consequences	Control Procedures	Likelihood (a)	Severity (b)	Risk Ranking (a x b)
Serving Samples to those under age/ Break the law and have my personal licence revoked.	1. Check 25 posters will be clearly visible which include drinking guidelines. 2. All persons who appear to be under the age of 25 will be asked to present photo ID 3. No persons under the age of 18 may be served a sample under any circumstance	5/10	10/10	5

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Hazard / Consequences	Control Procedures	Likelihood (a)	Severity (b)	Risk Ranking (a x b)
Offering samples to those under the influence- Immoderate Consumption / Put someone in danger, safety is the main concern and have my personal licence revoked	<ol style="list-style-type: none"> <li>Our staff reserve the right to refuse free sampling to anyone period as this is a discretionary service only open to those with the intention of purchasing wine. It is not actively offered to any guests.</li> <li>As a rule, anyone who appears to have consumed more alcohol than the UK driving limit will be refused a sample.</li> <li>Enforce responsible drinking guidelines and adhere to Drink Aware guidelines at all times</li> </ol>	7/10	9/10	6
Samples served in large measures	<ol style="list-style-type: none"> <li>We use small 40ml plastic cups but our standard sample is offered in a 25ml measure.</li> <li>We have a 2ml bar measuring</li> <li>We have pourers to ensure precise servings.</li> </ol>	4/10	6/10	2
General Sample Hygiene/ Spread of virus and germs	<ol style="list-style-type: none"> <li>Hand sanitizer is available on the stand</li> <li>All samples are served in sterile plastic sample cups</li> <li>All sample cups are disposed of and recycled after-use and no cups are reused for more sampling.</li> <li>The "bar" area on the stand is regularly cleaned and sanitised</li> <li>Staff are instructed to wash hands regularly and sanitise between ever customer</li> </ol>	4/10	9/10	4

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Hazard / Consequences	Control Procedures	Likelihood (a)	Severity (b)	Risk Ranking (a x b)

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	Likelihood		Severity		Risk Ranking = L x S
<b>1</b>	Highly Unlikely	<b>1</b>	Trivial		Very Low Priority- No Action required (Risk no 1)
<b>2</b>	Unlikely	<b>2</b>	Minor Injury		Low Priority – Risk no (2 – 4)
<b>3</b>	Possible	<b>3</b>	Over 3 day Injury		Medium Priority – (Risk no 5 – 9)
<b>4</b>	Probable	<b>4</b>	Major Injury		High Priority – (Risk no 10 – 12)




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<b>5</b>	Certain	<b>5</b>	Incapacity or Death	Urgent action – (Risk no 15 – 25)
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## Sign off Sheet

I have read and understood the contents of this Risk Assessment. Anything I did not understand has been explained to me to my satisfaction. I agree to follow the Risk Assessment and understand that any instructions are provided for my safety and the safety of others.

Print Name	Signed	Date
Angelica Sykes		25th April 2024
Paul Sykes		25th April 2024
Stella Sykes		25th April 2024



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## Further Information

The example document provided by HS Direct Ltd is supplied as a guide to enable you to complete your Risk Assessment.

We strongly recommend that you thoroughly read, edit and change your document. Control procedures within the document make reference to the appropriate method statement, and also COSHH assessments. All editing should be made by a competent person. If you are not competent to carry out this task you should seek training or professional assistance to enable you to carry out a suitable and sufficient assessment.

A method statement should be completed for each of the risk assessments you have, enabling you to provide employees with a written safe system of work.

All chemicals used must have a corresponding COSHH assessment.

If your organisation has 5 or more employees, that includes all staff, not just site workers, then you also require by law a written health and safety policy.

HS direct Ltd take great pride in providing help and assistance with all health and safety related paperwork for over 10,000 clients throughout the UK using our Safety First Package.

To get further information on the entire range of products and services we can assist you with please do not hesitate to call us on 0114 2444461. Our offices are open 8am – 9pm Monday to Friday, and 9am - 5 pm at weekends.

**Do not provide this page to your Client.**